

Markets Terms & Conditions of Trade 2019-20

Please read these terms and conditions carefully. By trading with Denmark Arts Markets you agree to be bound by the Terms and Conditions below.

1. General Rules and Conditions

- 1.1. Allocated space is 3x3metres or in the case of ½ stall 1.5 metres frontage. You must trade within this allocated space. If there is space alongside your allocation it can only be used if it is not part of the walkway, and with market management agreement. Exceptions are food vans where permission for a larger space has been given by the market management.
- 1.2. The Denmark Arts Markets is an open air market that trades in all weather. Stallholders must be prepared to trade in all weather conditions. Refunds are not given for inclement weather.
- 1.3. All stallholders must trade from 10am to 4pm. Stallholders should be set up by 9.30am. Pack down is 4pm - not before. Failure to comply can result in cancellation of stall bookings for the remainder of the season.
- 1.4. Market stalls to be operated by the person/people or organization who booked the stall.
- 1.5. No vehicles allowed on Berridge Park. Unloading of vehicles is via a closed road. There are some exemptions for food vans or traders with prior consent.
- 1.6. Stallholders are asked to leave their site and general surround free of rubbish throughout the day.
- 1.7. SALE or SPECIAL signs are not allowed.
- 1.8. Stall positions are allocated at the discretion of management. We do not guarantee you will have the same site at each event.
- 1.9. Approved stallholders are issued an invoice on acceptance. The principle stallholder must be a current member of The Denmark Arts Council. If not a current member at time of application, this fee will be added to the invoice for payment (individual membership is \$25pa).

2. Insurance

ABN Stall holders must have their own Public Liability insurance. Hobbyist are covered through their Denmark Arts Membership.

If you are selling the following (ABN and Hobbyist) you must have Product Liability Insurance:

- Cosmetics, and beauty products
- Medicine, potions, oils, fragrances and soaps
- Massage or other body therapies (Indemnity Insurance)
- Food products

3. Products and Services

- 3.1. High stallholder involvement in production of products for sale.
- 3.2. Denmark Arts Markets Coordinator requires notification of any changes to stall product prior to the commencement of the market, and changes must not vary significantly from the original application.
- 3.3. All products must comply with relevant safety and compliance standards.

4. Packaging (Environmentally conscious)

The Shire of Denmark have introduced a new policy for sustainability and environmental responsibility. The distribution of single use plastic (straws, bags, cutlery) or balloons is not permitted at any event in the district. Please use compostable and/or recyclable packaging. Be aware that 'biodegradable' plastic is still plastic.

5. Food Stallholders

- 5.1. All food vendors (including jams, pickles etc.) are required to obtain a Temporary Food Stall Vendors license from the Shire of Denmark. You will need to provide the Shire with a copy of your food handler's certificate.

There is no cost to do this but it is a requirement and should be done at least three weeks prior to your first market date.

6. Stall Set Up and Presentation

- 6.1. Stallholders supply their own marquee, umbrella, tables and chairs and any other physical requirements needed to conduct their business, including 'float' for change for customers.
- 6.2. Marquees must be firmly secured with sandbags or water weights. TENT PEGS/STAKES NOT ALLOWED
- 6.3. Matting on the main traffic area in front of your stall is required to protect grounds from soil erosion and impaction. We recommend breathable non slip rubber door mats for this purpose.
- 6.4. Set up is from 6.30 am. Stalls to be completely set up by 9.30 am.
- 6.5. All stalls using electricity must have a non- domestic Residual Current Device (RCD), into which they run their own leads, unless the equipment within the stall is already pre-wired through a professionally installed cabling system, which has its own commercial grade circuit breakers built in. Power leads and appliances must be kept in a safe working condition and tested and tagged annually. *Denmark Arts can test and tag on the day for a nominal \$5 per lead.*
- 6.6. Gas Bottles must be date stamped and be less than 10 years old, and hoses and fittings should be in good condition and checked prior to use for leaks and deterioration.
- 6.7. Pack-down starts at 4pm (not before) and should be finished by 5pm. The closed road re-opens at 5pm so all vehicles need to be parked 'legally' by then. i.e. not angle parked.

7. Vehicle Access on Market days

- 7.1. Stallholders may gain entrance to the market site at Berridge Park from 6.30am on market day
- 7.2. No vehicles will be allowed into the grass area. Exceptions are for food vendors that trade from their vehicle or van or with permission of market management agreed on prior market day.
- 7.3. Hollings Road is a LOADING ZONE ONLY and will be closed between South Coast Hwy and Walker St from 7am to 5pm. As a stallholder you can enter this closed road area for loading, but not for all day parking. All day parking is available at the southern end of the park.
- 7.4. All vehicles entering the closed off section of Hollings Road for set up need to vacate the closed section by 9.30 am. No stallholder vehicles can be left in this area.
- 7.5. Vehicles are allowed back into the closed road section from 4pm for pack down. The road converts back to general public use at 5.30 pm. Cars parked illegally after this time may be subject to Infringement notice.
- 7.6. Parking in the Denmark Hotel Car Park is Not Permitted. There is a designated car park at the southern end of the park for all day parking. Additional parking is available on the grass of Anne Harrison Park, cnr Hollings Rd & Barnett St.

8. Denmark Arts Markets Code of Conduct

- 8.1. Stallholders are to represent themselves, their site and the market in a professional, safe and courteous manner and not to engage in behavior that brings the reputation of Denmark Arts and the market into disrepute.
- 8.2. Stallholders must not engage in conduct that is offensive or of deliberate nuisance.
- 8.3. Denmark Arts Markets is an alcohol, drug and smoke free event. Stall holders must comply.
- 8.4. Stallholders shall observe the directives of Denmark Arts authorized staff at all times.
- 8.5. In case of emergency Stallholders should proceed as directed by staff to designated assembly areas.

9. Refund Policy

A full refund (minus \$20 admin fee) is available only if the market stall site is cancelled no later than 3 weeks prior to market day. The package deal price offer becomes null and void and a refund will be calculated pro rata, including the \$20 admin fee.